



UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES

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Office of the
Brigade Commander

USUBRIGADENOTE 1327.6
December 23, 2008

SUBJECT: 2009 USU Brigade Holiday Liberty Schedule

1. PURPOSE

This notice:

- 1.1. Establishes Uniformed Services University Brigade holiday liberty schedule.
- 1.2. Provides information on the USU Brigade operations for the 2009 Federal holidays.

2. APPLICABILITY

This notice:

2.1. Applies to active duty service members of all military departments, assigned to the USU Brigade.

3. PROCEDURES

3.1. All sections supported by military staff are to adhere to the holiday liberty schedule, enclosure 1, 2009 USU Brigade Holiday Liberty Schedule.

3.2. Directors, Department Chairpersons, Department Heads, and Commandants are authorized to adjust liberty as required to support the overall mission in keeping with the following guidance.

3.2.1. For purposes of this notice, a three-day holiday liberty period (special liberty/special pass) will be limited to 1 weekday combined with a weekend (i.e. Friday through Sunday or Saturday through Monday).

3.2.2. For purposes of this notice, a four-day holiday liberty period (special liberty/special pass) will be limited to two weekdays combined with a weekend (i.e. Thursday through Sunday, Friday through Monday, or Saturday through Tuesday).

3.3. The following work and liberty schedules will be in effect during the 2009 USU Brigade holiday periods:

3.3.1. Three-day holiday liberty periods:

3.3.1.1. Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, and Christmas

3.3.2. Four-day holiday liberty periods:

3.3.2.1. New Year's, Martin Luther King Jr.'s Birthday/Inauguration Day, and Thanksgiving

3.4. It is to be noted that the student academic schedule dictates at times a slightly different holiday schedule in relation to some four-day weekends or other training holidays. Students have normally only received three-day weekends. Exceptions are listed above in para 3.3.2.1.

3.5. Liberty or pass cannot exceed four days off. Additional time off will require the submission of a leave request form.

3.6. Personnel on leave, liberty, or in a duty status must adhere to all safety and risk reduction regulations. Your safe return is part of our Brigade philosophy.

3.7. USU Brigade leadership will ensure widest dissemination of this policy among Brigade staff.

4. EFFECTIVE DATE

This notice is effective immediately.


JOHN M. WEMPE
COL, MC, USA
Brigade Commander

Enclosure:
As stated

E1. 2009 USU BRIGADE HOLIDAY LIBERTY PERIODS

<u>Date</u>	<u>Holiday</u>	<u>Liberty Status</u>
01 January 2009 1 st , 2 nd , 3 rd , 4 th	New Year's Day (Thursday)	4 – Day
19-20 January 2009 January 17 th , 18 th , 19 th , 20 th	M. L. K. Jr. Birthday/ Inauguration Day (Monday/Tuesday)	4 – Day
16 February 2009 February 14 th , 15 th , 16 th	Washington's Birthday (Monday)	3 – Day
25 May 2009 May 23 rd , 24 th , 25 th	Memorial Day (Monday)	3 – Day
04 July 2009 July 3 rd , 4 th , 5 th	Independence Day (Friday Observed)	3 – Day
07 September 2009 5 th , 6 th , 7 th	Labor Day (Monday)	3 – Day
12 October 2009 October 10 th , 11 th , 12 th	Columbus Day (Monday)	3 – Day
11 November 2009	Veteran's Day (Wednesday Observed)	1 – Day
26 November 2009 November 26 th , 27 th , 28 th , 29 th	Thanksgiving Day (Thursday)	4 – Day
25 December 2009 December 25 th , 26 th , 27 th	Christmas Day (Friday)	3 – Day
01 January 2010 1 st , 2 nd , 3 rd	New Year's Day (Friday)	3 – Day